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Professional Board
Chairperson

Department: OFFICE OF THE REGISTRAR

Designation: REGISTRAR/CEO

Reference: HPCSA 1ST NATIONAL
CONFERENCE 2019

Per email

Date: 10 JUNE 2019

Dear Professional Board Chairperson

PROFESSIONAL BOARD NOMINATION FOR THE HPCSA LIFETIME ACHIEVEMENT AWARD

The Health Professions Council of South Africa (HPCSA) will be hosting its 1st National Conference scheduled to be held at the Emperors Palace from 18 – 20 August 2019.

The theme for the event is: “Regulating the Health Professionals in the 21st Century”.

The Conference will bring together participants from all the professions regulated by the HPCSA and provide an opportunity for delegates across all health sectors, health regulators, policy makers, academics and service providers amongst others; to engage on regulatory matters pertaining to the healthcare environment; including the shifting global and local healthcare trends.

The Management Committee of Council invites Professional Boards to nominate illustrious individuals who have distinguished themselves and have made significant contributions in the advancement and sustainability of the Health Professions Council of South Africa, its mandate and the healthcare industry.

The HPCSA Awards Ceremony will be held on 19 August 2019 and thus Professional Boards and their members are kindly required to nominate **one such outstanding practitioner** for the Lifetime Achievement Award by **25 July 2019**.

The Awardee would be someone who is registered with HPCSA and whose values are aligned with Council’s mandate and who emulates the values and mission and vision of the HPCSA.

It is requested that Professional Boards should before completing the necessary documentations provided with this letter, carefully consider its nomination as this award is aimed at ensuring that the receiving individual is of the highest caliber amongst their peers in the health regulatory field.

1. CRITERIA FOR SUBMISSION specifically

The Lifetime Achievement Award is intended for individuals with at least 10 or more years of documented accomplishments in the Regulatory and Healthcare Industry who had a significant impact/influence on many individuals and organizations especially the HPCSA and its Professional Boards.

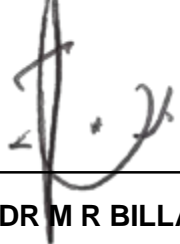
- i. A **Motivation and/or Rationale** of 500 words or less, defining the reason for nomination. All rationales must be in English to ensure comprehension. This rationale is the single most important element in evaluating the nominee. The rationale should reflect the impact/influence in the following ways:
 - a. **Programmes & Projects:** The individual designed or implemented one or more high-impact programmes or projects that have been widely replicated.
 - b. **Products:** The individual has developed influential tools, models, frameworks or other products used to advance sustainability in the healthcare industry.
 - c. **Presentations & Publications:** The individual has made meaningful contributions to the healthcare industry and/or the HPCSA sustainability through conference presentations, articles, books, etc.
 - d. **Service & Mentorship:** The individual has contributed substantial time and expertise to help build the HPCSA (e.g. serving on relevant boards or committees, and/or mentoring others).
- ii. A concise summary (2pages) of the **Nominee's CV**, including:
 - a. Full names
 - b. Professional status
 - c. Personal contact details
 - d. Physical address
 - e. A recent, good-quality colour photograph
- iii. **Registration and Membership:** The nominator must be registered with the HPCSA and the nominee must be registered or must have been registered with the HPCSA in cases of posthumous nominations.
- iv. **Acceptance:** The nominee must accept the nomination and attend the event, in the case of a posthumous nominee, the next of kin should accept the nomination and agree to attend the event.
- v. **Professional Boards Resolution:** The official board resolution on the nomination should accompany the nomination.

2. PROCESS

- i. In line with the above, the Professional Board is required to consider the above matter via round robin or at a formal meeting and provide details to the Conference Organising Committee, with supporting documentation for consideration by the Evaluation Committee of Council by 25 July 2019;
- ii. Submissions must be made on the formal application form below;
- iii. Incomplete or late submissions will not be considered;
- iv. The Deputy Company Secretariats should hand deliver the sealed Board nomination with the accompanying Board resolution to the box placed in the Office of the Conference Secretariat, Conference Hub, HPCSA Main Building, 553 Madiba Street, 1st Floor by 16:30 on 25 July 2019; and
- v. if any of the above criteria have not been met or submitted, the nomination will **NOT** be considered.
- vi. The Evaluation Committee's decision is final, and it reserves the right to accept or reject any submission, or to change the category of the nomination. Discussions will not be entered into.

For more information or should assistance be required on the nomination process, please do not hesitate to contact Ms Shainaaz Smile on (012) 338 3981

Yours Sincerely



DR M R BILLA

REGISTRAR/CEO



“HPCSA 2019 LIFETIME ACHIEVEMENT AWARD” NOMINATION FORM

Board details: Board Name: _____

Nominee's details: First name: _____
Surname: _____
Registration no: _____
Cell no: _____
Tel no: _____
E-mail: _____

For Posthumous - Has the Next of kin accepted the nomination? Yes No

REASON (S) FOR BEING NOMINATED

Note: Motivation not exceeding 500 words supporting the reason for nomination. Submissions must be in English to avoid key elements being lost in translation

Also, please include any further supporting information (i.e. media reports and video clips not exceeding 3 minutes)

Please return your completed nomination form together with relevant information by no later than **25 July 2019**, to the Conference Secretariat, Conference Hub, HPCSA Main Building, 553 Madiba Street, Arcadia (Precious old Office)

SIGNATURES

Deputy Company Secretary: _____

Signature: _____

Cell no: _____

Tel no: _____

E-mail: _____

Head of Division Executive Company Secretariat: _____

Signature: _____

Cell no: _____

Tel no: _____

E-mail: _____